



CITY COUNCIL AGENDA

Tuesday, October 6, 2020 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room.
- Roll call – Roy Swenson, Mike Herzog, Mayor Bob Roseland, Kacie Murtha, Dan Craney
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the September 15, 2020 Council Meeting
2. Approve Claims and Payroll
3. Approve Change Order No. 2 for the City Park Restroom Facility Project in the amount of +\$659.70 to add one inch of sand on top of the rock base for leveling the building
4. Approve Pay Application No. 1 to Neuvirth Construction in the amount of \$64,137.70 for construction services rendered on the City Park Restroom Facility Project

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Kelly Haynes, Springfield Platteview Community Schools – Request to waive Community Building rental fee for school flu shot clinic that was held on Saturday, October 4 from 11 a.m. - 4:00 p.m.
3. **Continued from September 1, 2020.** Conduct a **Public Hearing** to consider a final plat application filed by DAMMM Land, LLC, applicant, and RTR Development, LLC, owner, (*now MADDAD Land, LLC, applicant and owner*) on property legally described as the North ½ of the Northeast ¼ of Section 23, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska; and generally located on the southwest corner of Hwy 50 and Platteview Road (Lots 1-4 and Outlots A & B, Springfield Commerce)

4. **Tabled September 1, 2020.** Consider approval of **Resolution 2020-26** approving the Subdivision Agreement and Final Plat of Lots 1-4 and Outlots A and B, Springfield Commerce
5. Discuss potential updates to the One and Six Year Road Plan
6. Discuss Elliott Smart's annual review and consider a proposed merit increase
7. Discuss Kellie Seiber's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. on Tuesday, October 6, 2020, at City Hall. Present were Mayor Robert Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims Payable:

Check #	Account ID	Account Description	Debit Amount	Name
General				
43597	6084-10-10	Aflac-Gen	140.68	Aflac
43599	7260-10-10	Printing-Gen	95.55	American Legal Publishing Corporation
43600	6084-10-10	Aflac-Gen	13.20	Ameritas Life Insurance Corp.
43575	6080-10-10	Health Insurance	2,367.25	BlueCross BlueShield
43574	6080-10-10	Health Insurance	134.00	Delta Dental
43609	7480-10-10	Janitorial-Gen	200.00	Executive Janitorial Corporation
43610	9316-10-10	COVID-General	16.03	First National Bank of Omaha
43614	7040-10-10	Prof Svcs-Other-Gen	9,607.48	Kissel, Kohout, ES Associates
43615	8140-10-10	R&M Equipment-Gen	58.39	Konica Minolta Business Solutions
43616	8140-10-10	R&M Equipment-Gen	180.98	Konica Minolta Premier Finance
43623	7320-10-10	Natural Gas-General	42.00	Metropolitan Utilities District
43622	7270-10-10	Insurance-Gen	1,838.92	Miller Monroe Farrell Insurance Agency
43644	7330-10-10	Telephone-Gen	133.97	Nebraska Technology & Telecommunication
43626	7010-10-10	Prof Svcs-Engineer-Gen	1,164.44	Olsson Associates
43628	7310-10-10	Electricity-Gen	265.91	OPPD
43576	6080-10-10	Health Insurance	88.50	Principal Financial
43629	7025-10-10	Prof Svcs-CPA-Gen	6,100.00	Ric Ortmeier, CPA
EFTPS 10/16/2020	8010-10-10	Office Supplies-Gen	1,039.50	Sage Software
EFTPS 10/16/2020	7045-10-10	Prof Svcs-Tech Support-Gen	1,039.50	Sage Software
43632	7046-10-10	Prof Svcs-Building Inspector	4,856.37	Sarpy County Building Inspector
43633	7060-10-10	Animal Control-Gen	403.00	Sarpy County Fiscal Administrator
43634	7050-10-10	Law Contract-Gen	9,431.00	Sarpy County Treasurer
43636	7020-10-10	Prof Svcs-Legal-Gen	794.20	Seidler & Seidler
43640	7250-10-10	Publication Costs-Gen	284.35	Suburban Newspaper
43642	7280-10-10	Laundry-Gen	105.68	Walkers Uniform Rental
Total			40,400.90	
Sales Tax				
43603	9089-15-10	Community Events-Sales Tax	1,445.00	Brite Ideas Decorating
43626	9169-15-10	North Park (SCTRA)-Sales Tax	952.42	Olsson Associates
43626	9171-15-10	City Park-Sales Tax	2,292.96	Olsson Associates
Total			4,690.38	
Library				
43575	6080-20-10	Health Insurance	1,461.22	BlueCross BlueShield
43574	6080-20-10	Health Insurance	67.50	Delta Dental
43607	8060-20-10	Books/Videos/Maps-Lib	136.07	Diamond Lake Books
43635	7480-20-10	Janitorial-Lib	200.00	Marcie Schmieder
43623	7320-20-10	Natural Gas-Lib	43.84	Metropolitan Utilities District
43620	8060-20-10	Books/Videos/Maps-Lib	72.23	MicroMarketing
43622	7270-20-10	Insurance-Lib	803.21	Miller Monroe Farrell Insurance Agency
43644	7330-20-10	Telephone-Lib	53.06	Nebraska Technology &

				Telecommunication
43628	7310-20-10	Electricity-Lib	222.04	OPPD
43630	7340-20-10	Waste Disposal-Lib	20.00	Premier Waste Solutions
43576	6080-20-10	Health Insurance	105.99	Principal Financial
43636	7020-20-10	Prof Svcs-Legal-Lib	187.50	Seidler & Seidler
Total			3,372.66	
Library Restricted				
43598	8070-21-10	Library Supplies-Lib Rest	49.80	Amazon/SYNCB
43611	8060-21-10	Books/Videos/Maps-Lib Rest	108.49	Cengage Learning Inc/Gale
43606	8060-21-10	Books/Videos/Maps-Lib Rest	89.28	Center Point Large Print
43608	7045-21-10	Prof Svcs-Tech Support-Lib Res	40.00	Egis Technologies
43631	8070-21-10	Library Supplies-Lib Rest	246.20	Quill Corporation
Total			533.77	
Park				
43597	6084-30-10	Aflac-Park	52.52	Aflac
43575	6080-30-10	Health Insurance	1,401.26	BlueCross BlueShield
43604	8120-30-10	Fuel-Park	334.38	BRP Investments
43574	6080-30-10	Health Insurance	100.25	Delta Dental
43618	9040-30-10	Tools & Misc Equip-Parks	49.95	Menards
43622	7270-30-10	Insurance-Park	1,183.67	Miller Monroe Farrell Insurance Agency
43628	7310-30-10	Electricity-Park	394.99	OPPD
43630	7340-30-10	Waste Disposal-Park	116.00	Premier Waste Solutions
43576	6080-30-10	Health Insurance	26.89	Principal Financial
43639	8160-30-10	R&M Grounds-Park	8.99	Springfield Ace Hardware
Total			3,668.90	
Community Building				
43609	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial Corporation
43623	7320-40-10	Natural Gas-Community Bldg	42.00	Metropolitan Utilities District
43622	7270-40-10	Insurance-Community Bldg	623.54	Miller Monroe Farrell Insurance Agency
43628	7310-40-10	Electricity-Community Bldg	172.15	OPPD
43630	7340-40-10	Waste Disposal-Community Bldg	44.00	Premier Waste Solutions
43639	8130-40-10	R&M Building-Community Bldg	10.76	Springfield Ace Hardware
43639	9040-40-10	Tools & Misc Equip-Comm Bldg	19.98	Springfield Ace Hardware
43642	7280-40-10	Laundry-Community Bldg	153.60	Walkers Uniform Rental
Total			1,296.03	
Water				
43597	6084-50-20	Aflac-Water	56.16	Aflac
43600	6084-50-20	Aflac-Water	22.95	Ameritas Life Insurance Corp.
43575	6080-50-20	Health Insurance	2,058.27	BlueCross BlueShield
43574	6080-50-20	Health Insurance	85.73	Delta Dental
43613	8160-50-20	R&M Grounds-Water	1,600.00	Kildow Construction

43621	7420-50-20	Testing-Water	58.52	Midwest Laboratories
43622	7270-50-20	Insurance-Water	1,965.74	Miller Monroe Farrell Insurance Agency
43624	8030-50-20	Supplies-Water	315.19	Municipal Supply
43624	9042-50-20	Meter Upgrades	7,764.88	Municipal Supply
43644	7330-50-20	Telephone-Water	183.29	Nebraska Technology & Telecommunication
43625	7420-50-20	Testing-Water	16.00	NEPublic Health Environmental Lab
43626	9201-50-20	Wellhead Protection Plan	464.23	Olsson Associates
43626	9090-50-20	New Well-Water	5,244.26	Olsson Associates
43627	7430-50-20	Digger's Hotline-Water	69.60	One Call Concepts
43628	7310-50-20	Electricity-Water	1,578.52	OPPD
43576	6080-50-20	Health Insurance	88.51	Principal Financial
43636	7020-50-20	Prof Svcs- Legal-Water	62.50	Seidler & Seidler
43641	7330-50-20	Telephone-Water	16.38	Verizon Wireless
43642	7290-50-20	Uniform Allowance-Water	24.52	Walkers Uniform Rental
Total			21,675.25	
Sewer				
43597	6084-60-30	Aflac-Sewer	55.38	Aflac
43600	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance Corp.
43575	6080-60-30	Health Insurance	1,240.21	BlueCross BlueShield
43604	8120-60-30	Fuel-Sewer	107.45	BRP Investments
43574	6080-60-30	Health Insurance	67.50	Delta Dental
43617	8140-60-30	R&M Equipment-Sewer	616.25	Layne Christensen Company
43621	7420-60-30	Testing-Sewer	204.50	Midwest Laboratories
43622	7270-60-30	Insurance-Sewer	1,479.59	Miller Monroe Farrell Insurance Agency
43628	7310-60-30	Electricity-Sewer	3,536.98	OPPD
43576	6080-60-30	Health Insurance	62.35	Principal Financial
43636	7020-60-30	Prof Svcs-Legal-Sewer	512.50	Seidler & Seidler
43639	8130-60-30	R&M Building-Sewer	17.17	Springfield Ace Hardware
43639	9040-60-30	Tools & Misc Equip-Sewer	45.13	Springfield Ace Hardware
43641	7330-60-30	Telephone-Sewer	16.39	Verizon Wireless
43642	7290-60-30	Uniforms Allowance-Sewer	24.52	Walkers Uniform Rental
Total			7,995.67	
Street				
43597	6084-70-40	Aflac-Street	26.26	Aflac
43602	8225-70-40	R&M Street Signs&Posts-Street	265.14	Barco Municipal Products
43575	6080-70-40	Health Insurance	2,226.42	BlueCross BlueShield
43604	8120-70-40	Fuel-Street	256.51	BRP Investments
43605	8030-70-40	Supplies-Street	212.54	Carroll Construction Supply
43638	7455-70-40	Internet-Street	96.98	Charter Communications
43574	6080-70-40	Health Insurance	50.62	Delta Dental
43612	8090-70-40	Asphalt & Concrete-Street	14,815.75	Harm's Concrete
43618	8030-70-40	Supplies-Street	34.77	Menards
43618	9040-70-40	Tools & Misc Equip-Street	38.89	Menards

43619	8030-70-40	Supplies-Street	82.93	Menards
43623	7320-70-40	Natural Gas-Street	93.05	Metropolitan Utilities District
43622	7270-70-40	Insurance-Street	2,673.83	Miller Monroe Farrell Insurance Agency
43644	7330-70-40	Telephone-Street	119.38	Nebraska Technology & Telecommunication
43628	7310-70-40	Electricity-Street	3,280.24	OPPD
43630	7340-70-40	Waste Disposal-Street	44.00	Premier Waste Solutions
43576	6080-70-40	Health Insurance	80.21	Principal Financial
43637	8215-70-40	R&M Streets & Alleys-Street	900.90	Silex Group
43639	9040-70-40	Tools & Misc Equip-Street	75.94	Springfield Ace Hardware
43641	7330-70-40	Telephone-Street	16.39	Verizon Wireless
43642	7290-70-40	Uniform Allowance-Street	36.20	Walkers Uniform Rental
Total			25,426.95	
		Water Deposit Refunds	534.70	
		Payroll	48,154.16	
		VOYA Retirement ER	3,652.65	
		Medical Reimbursement	4,734.16	

Regular Agenda

Agenda Item 1. The Sarpy County Sheriff was not in attendance. Motion by Swenson, seconded by Herzog, to move agenda item 1 down the agenda in the event a deputy arrives. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 2. Kelly Haynes, on behalf of Springfield Platteview Community Schools, requested the Council waive the Community Building rental fee for the school's flu shot clinic that was held on Saturday, October 4 from 11:00 a.m. to 4:00 p.m. Motion by Herzog, seconded by Swenson, to waive the Community Building rental fee for the Springfield Platteview Community Schools' flu shot clinic held on Saturday, October 4, 2020. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 3. A Public Hearing of the Springfield City Council was opened at 7:02 p.m. to consider a final plat application filed by MADDAD Land, LLC, applicant and owner, on property legally described as the North ½ of the Northeast ¼ of Section 23, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska; and generally located on the southwest corner of Hwy 50 and Platteview Road (Lots 1-4 and Outlots A & B, Springfield Commerce). Jon Meyers, applicant and owner, and his professional team were in attendance. Kathleen Gottsch, City Administrator, noted that all documents were in order. No one from the public spoke in opposition to or in favor of the application. Motion by Swenson, seconded by Craney, to close the public hearing. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried. Public hearing ended at 7:05 p.m.

Agenda Item 4. Council Member Swenson introduced Resolution 2020-26 and moved its adoption. Council Member Murtha seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Murtha, Craney. The following voted NAY: Herzog. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2020-26**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA APPROVING THE SUBDIVISION AGREEMENT AND FINAL PLAT (LOTS 1-4 AND OUTLOTS A AND B, SPRINGFIELD COMMERCE) OF A SUBDIVISION LOCATED IN THE NORTH ½ OF THE NORTHEAST ¼ OF SECTION 23, TOWNSHIP 13 NORTH, RANGE 11 EAST OF THE 6TH P.M., SARPY COUNTY, NEBRASKA.

WHEREAS, MADDAD Land, LLC (formerly DAMMM Land, LLC), applicant and owner, of the above described property have made application for approval of a final plat for proposed Springfield Commerce; and

WHEREAS, the city planner, city engineer, city attorney, city clerk and other agencies have reviewed such application; and

WHEREAS, the Springfield Planning Commission held a public hearing on July 14, 2020, regarding the application and has made a recommendation of approval to the City Council of the final plat for Springfield Commerce, subject to the resolution of items specified in the City Planner's staff report as it meets the general requirements of the zoning ordinance and subdivision regulations; and

WHEREAS, the City Council of the City of Springfield held a public hearing regarding such application on August 4, August 18, and September 1, 2020, and is agreeable to the approval of the final plat for Springfield, contingent upon (1) final approval of a comprehensive plan amendment changing the future land use designation from Highway Commercial and Business Park to Highway Commercial on Lots 2 and 3 and Outlots A and B and to Industrial on Lots 1 and 4, (2) final approval of the change of zoning classification from Agriculture Residential to Business Highway on Lots 2 and 3 and Outlots A and B and to Light Industrial on Lots 1 and 4, (3) final approval of a Subdivision Agreement for said development, and (4) completion of the conditions identified in Section XVIII of the Subdivision Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield hereby approves the final plat of Lots 1-4 and Outlots A and B, Springfield Commerce, contingent upon (1) final approval of a comprehensive plan amendment changing the future land use designation from Highway Commercial and Business Park to Highway Commercial on Lots 2 and 3 and Outlots A and B and to Industrial on Lots 1 and 4, (2) final approval of the change of zoning classification from Agriculture Residential to Business Highway on Lots 2 and 3 and Outlots A and B and to Light Industrial on Lots 1 and 4, (3) the developers executing the final plat attached hereto as Exhibit "A," (4) final approval of a Subdivision Agreement for said development, and (5) completion of the conditions identified in Section XVIII of the Subdivision Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield hereby approves and authorizes the Mayor to enter into a Subdivision Agreement, with MADDAD Land, LLC, contingent upon (1) the developers executing the final plat attached hereto as Exhibit "A," (2) the developers executing the Subdivision Agreement attached hereto as Exhibit

“B,” and (3) completion of the conditions identified in Section XVIII of the Subdivision Agreement.

PASSED AND APPROVED THIS 6th DAY OF OCTOBER, 2020.

City Council Member Swenson moved the adoption of said resolution.
City Council Member Murtha seconded the motion.

Record of Vote:

Ayes: Swenson, Murtha, Craney

Nays: Herzog

Abstain: None

Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor

SEAL

Attest: Kathleen Gottsch, City Clerk

Agenda Item 5. Council reviewed the 2020 One and Six Year Road Plan and considered changes for the 2021 plan update. Staff recommends extending the Main Street project from South 9th Street to 10th Avenue. The city plans to annex the new elementary school site in the near future which would extend the corporate limits to 10th Avenue. Staff also recommends that the Main Street project include widening and adding curb and gutter from LA Bates to 10th Avenue. The city engineer said this would include trimming 1’ off the edge of the existing asphalt road to get a clean edge; constructing curb and gutter on each side for 31’ overall roadway width; placing 6” of asphalt in the space between the existing road and new curb/gutter; and placing 2” asphalt overlay on entire road to get a consistent 8” of asphalt. This process allows us to build around and on top off our existing road, which is in good shape, instead of replacing it altogether, saving on overall project cost. Council agreed with the recommended changes and requested the 2021 plan be updated accordingly. The public hearing to consider approval of the One and Six Year Road Plan is scheduled for the November 3 Council meeting.

Agenda Items 6 and 7. Motion by Swenson, seconded by Herzog, to move agenda items 6 and 7, regarding Elliot Smart’s and Kellie Seiber’s annual reviews and proposed merit increases, into executive session. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Swenson reported that he attended a meeting with OPPD regarding their natural gas plant project in the vicinity of 156th and Fairview Road. He reviewed details from the presentation including reasons for the project, site plan, aesthetics and noise. Mayor Roseland reported that a fuse went out on the bubbler at the sewer plant overnight. Maintenance staff made the necessary repairs.

Agenda Item 2. No Department Report from Herzog.

Agenda Item 3. Murtha reported that street repairs are planned next week at 2nd and Chestnut Streets. The street department needs three frost free nights after a pour in order for the concrete to cure properly. Grass seed was put down along the new Main Street sidewalk.

Agenda Item 4. Craney reported that the new restroom facility at City Park has been installed and utilities are being hooked up.

Agenda Item 5. Mayor Roseland reported that he requested Rick Lee, Maintenance Manager, obtain new quotes for construction of the roof structure over the salt and sand bays at the maintenance facility due to limited staff availability.

Agenda Item 6. Andie Ledenbach, Assistant City Clerk, reviewed revised plans for the Making Spirits Bright celebration. Instead of a lighted parade, she is working on a diorama contest, letters to Santa and a holiday light tour.

Executive Session

Motion by Swenson, seconded by Murtha, to enter into executive session at 7:33 p.m. for the purpose of personnel matters. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Murtha, to leave executive session at 7:39 p.m. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Murtha, to approve a 3% annual merit increase to Elliot Smart, Maintenance Worker. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Swenson, to approve a 4% annual merit increase to Kellie Seiber, Assistant Library Director. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Swenson, seconded by Murtha, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:40 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 6, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk